



Sustainable Canadian Agricultural Partnership

Competitive. Innovative. Resilient.

Indigenous Agriculture and Relationship Development Indigenous Agriculture and Food Systems Application Worksheet for Capital Equipment and Software

Applicant Information

Legal Name of the First Nation, Métis, or Inuit Indigenous Group

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Last Name

First Name

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Primary Phone Number

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Primary Email

The information provided above must be the same as the information provided on the Applicant Information Form

Project Title: provide a clear, descriptive title for the proposed project.
(maximum of 250 characters)

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Project Summary: provide a short overview of what the project will include.
(maximum of 500 characters)

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Gender Based Analysis Plus: select all that apply, at least one box must be checked.

Select any of the following groups who will directly benefit from the project's activities.	Indigenous People First Nations Métis Inuit Unknown Women Youth (under 40) Not applicable Decline to identify
Your response is for information purposes only and will not affect the assessment of the application	

Project Location: using one of the options below, indicate the location of where the majority of project activities will take place.

Indigenous/First Nation Community	
Rural Municipality	
Regional Location	
<ul style="list-style-type: none">• Use Indigenous/First Nation Community if project activities are occurring primarily within the community.• Use Rural Municipality if the majority of project activities are occurring in a specific area or location. If the project takes place across two or more municipalities, select the single municipality where the majority of project activities are occurring.• Use Regional Location if project activities are occurring across a large region or outside Manitoba.	

Project Impact: describe the harvested, produced, or processed good the project will focus on (e.g. wheat farming, bee farming, wild rice processing, etc.).

If more than one sector or commodity will be impacted by the project activities, please indicate which sector or commodity would be considered the one that would be impacted the most or considered as the majority.

Community Engagement

Has the proposed project been discussed with community members, band members, Elders, and/or Knowledge Keepers?
(if **yes**, describe the community engagement that has taken place)

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Project Partners

Will the project involve any community or industry partners?
(if **yes**, complete the table below for each partner)

Partner 1	
Business or Organization or Name of Community	
Role in Project	
Description of Contribution	
Partner 2	
Business or Organization or Name of Community	
Role in Project	
Description of Contribution	
Partner 3	
Business or Organization or Name of Community	
Role in Project	
Description of Contribution	

Project Description: describe the project including the main issue that the project is intending to solve or what community opportunity is being explored.
(maximum of 2,000 characters)

Capital Equipment and Software: Complete the table below for each piece of equipment that is being requested as part of the project.

Item 1

Description of Equipment or Software	
How Will the Equipment or Software be Used	

Item 2

Description of Equipment or Software

How Will the Equipment or Software be Used

Item 3

Description of Equipment or Software

How Will the Equipment or Software be Used

Item 4

Description of Equipment or Software

How Will the Equipment or Software be Used

Item 5

Description of Equipment or Software

How Will the Equipment or Software be Used

Expected Project Outcomes: indicate up to three expected project outcomes.
(maximum 500 characters for each outcome)

Item	Description
A.	
B.	
C.	

Project Timeline and Budget

Timeline

Estimated Start Date	Estimated End Date	Duration (in months)
Project activities must be completed by August 21, 2025		

Budget

Additional Information:

- Budget information must be based on quotes received from suppliers and vendors, less GST.
- If the Applicant's funding request is approved, the project will be cost shared between the applicant and the government at a ratio and maximum funding amount outlined in the Program Guide. Additional information on specific eligible costs, including equipment, can be found in the Program Guide.
- The applicant must incur and pay all eligible and approved expenses associated with the project before they can be reimbursed.
- Eligible expenses must be incurred between April 1, 2024, and August 21, 2025.
- Eligible expenses are to be entered into the fiscal year column in which they will be incurred. For example:
 - Enter expenses that will be incurred between April 1, 2024, and March 31, 2025, into the **2024-25** column.
 - Enter expenses that will be incurred between April 1, 2025, and August 21, 2025, into the **2025-26** column.

Client Contribution/Other Funding: if applicable, indicate the source, amount and description of non-Sustainable CAP funds that will be used to pay for this project, including funds provided by the applicant. If non-Sustainable CAP funds are being used for a specific item (e.g. refreshments, hall rental, etc.) please specify in the Description column.

Source of Contribution	Amount (in Canadian dollars)	Description	Contribution Status

Privacy Notice and Declaration

The Department of Agriculture (“Manitoba Agriculture”) is collecting Applicant information, which may include personal information, under the authority of clause 36(1)(b) of The Freedom of Information and Protection of Privacy Act (“FIPPA”) as the information relates directly to, and is necessary for, determining and verifying Applicant eligibility for programs administered under the Sustainable Canadian Agricultural Partnership (“Program”).

Manitoba Agriculture is authorized to use information, which may include personal information, under the authority of clause 43(1)(a) of FIPPA, for the purpose of determining and verifying Applicant eligibility for the Program.

Manitoba Agriculture is authorized to disclose information to the Government of Canada, which may include personal information, under the authority of clauses 44(1)(i) and 44(1)(x.1) of FIPPA, in order to facilitate the monitoring and evaluation of a shared cost program or service.

All personal information collected by Manitoba Agriculture is protected under FIPPA. Personal information cannot be used or disclosed for any other purpose, unless consent is provided or the disclosure is authorized or required under FIPPA.

Should you have any questions about the collection, use or disclosure of personal information, contact the Access and Privacy Co-ordinator at 204-945-4823.

This Declaration must be completed by a duly authorized representative of the Applicant.

Checking the boxes below indicates acceptance and is required.

The Applicant has read and understands the Program Guide and confirms that the Applicant meets all of the requirements of an eligible applicant.

The Applicant has read and understands the Program Terms and Conditions.

If the Applicant’s funding request is approved, the Applicant agrees to comply with the Program Guide and the Program Terms and Conditions.

The Applicant represents and warrants that no Manitoba government employee holds a 50% or more ownership interest in the business or organization that is applying for funding.

The Applicant represents and warrants that no current or former member of the Legislative Assembly of Manitoba holds an ownership interest in the business or organization that is applying for funding.

The Applicant understands that if the Applicant’s funding request is approved, that approval and payment of funding is subject to and conditional upon the Applicant signing a written funding agreement, satisfactory in form and content to Manitoba Agriculture.

The information provided in this Application Worksheet is complete, true, and accurate.

The Applicant confirms that the information provided in the Applicant Information Form:
a) previously submitted under the Sustainable CAP Program; or
b) submitted together with this Application Worksheet.

is complete, true, and accurate.

	Date Application Worksheet completed and submitted (YYYY – MM – DD)
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Submit form with associated documents together by email to agriculture@gov.mb.ca

For more information, contact agriculture@gov.mb.ca or call 1-800-811-4411.

To save the form, please click on the SAVE button and save the form to your desktop (or anywhere else on your computer)	
If the form is complete, and you are ready to submit, please click on the SUBMIT button and the form will be attached to a new email. Please note that if any field with a red border is left blank, the form cannot be submitted	